



FEE WAIVER APPLICATION FORM

Applicant Information

Name of Event: _____

Organization Name: _____

Organization Address: _____

City: _____ **Postal Code:** _____

Contact Name: _____ **Position:** _____

Phone Number: _____ **Email:** _____

Website: _____

Type of Organization:

- Not-for-profit
 - Charitable Organization
 - Other (please specify): _____
- Incorporation #:** _____
Registration #: _____

Waiving of Fees

The City of White Cloud will waive fees that would have been charged by the City for eligible non-profit groups or organizations that provide programs, services or events that are of a general benefit to the community. Fee Waiver Policy is to ensure that the City's support of functions and events through the waiving of fees is facilitated in a fair and equitable manner and does not burden the City's annual operation budget.

Examples of City fees that can be waived include, but are not limited to:

- Park permits fees
- Rental of City Property
- Staffing costs outside normal operations
- Special Events Application

The City of White Cloud's Rates & Fees can be found on the City's website at: www.cityofwhitecloud.org

Activity or Event Information

Amount of Request: _____

Fees to be Waived (i.e., facility rental, park permit, etc.): _____

Dates and Times: _____

Purpose of Event: _____

Number of People Expected: _____ **Admission Fee** (If applicable): _____

Are you serving food? _____ **Are you serving alcohol?** _____

Authorization for Application

On behalf of, and with the authority of, the above-mentioned organization, we certify that the information given in this application for waiving the City fees is true, correct, and complete in every respect.

Signature of Applicant: _____ Date: _____

For internal use only

Cost of fee waivers: \$ _____

- Approved
- Denied

Completed by: _____ Signature: _____ Date: _____